

Tudor Grange Teaching School Hub
Proudly serving **Bromsgrove, Redditch, Solihull
and Stratford-on-Avon**



Welcome to your ECTP Course

- ▶ Apr 2025 Mentors
- ▶ Sept 2025 Mentors

Agenda

Who is Who

Induction, Entitlements and Assessment

Stakeholder roles

Your ECTP course

The Online Platform

Your Webpage

Support and Next Steps

We are aware of several administrative teething issues with the DfE/EDT systems.

General questions can be asked in the chat throughout the session but if possible, hold until the end.

Individual queries and troubleshooting must happen after the session via email/phone.



Who you need to know

Tudor Grange Academy Teaching School Hub	- ECF/ECTP Delivery Partner - Appropriate Body
Emily Stallard	- ECF/ECTP Lead at TGTSH - AB co-lead at TGTSH
Billie Stewart	- AB co-lead at TGTSH - NPQ lead at TGTSH
Jodie Bolter/Helen Myers	- Director of TGTSH
Ruth Dearnaley	- Administrator at TGTSH
Jessica Hetherington	- Administrator at TGTSH
Education Development Trust	- ECF/ECTP Lead Provider

TSH@tgacademy.org.uk



Induction and Statutory Entitlements



ECTs	Mentors	Induction Tutors	Headteachers
Complete online modules on ECTP course	Complete online learning for either ECTP or ECPDP	Oversee induction of ECTs and co-ordinate internal programme of development	Accountable for ensuring statutory entitlements are in place
Attend a minimum of 1 event per term	Attend a minimum of 1 event per term	Oversee role and development of mentors	Ensure cover requirements are met (funding received to ensure this is possible)
Meet teacher standards for induction	Conduct mentor meetings	Engage with the online platform to monitor progress and intervene internally	Liaise with TSH and engage in support
Gather evidence against teacher standards	Support ECT	Liaise with TSH and engage in support	Sign-off assessments and progress reviews
Notify TSH of any changes and updates	Liaise with induction tutor	Notify TSH of any changes and updates	Final recommendation for ECT (pass/fail) for Appropriate Body to approve/agree
	Notify TSH of any changes and updates	Complete assessments and progress reviews on ECT manager	



Your personal ECTP training course

- ▶ You will all be joining the brand newly approved ECTP course with up-to-date materials and evidence base.
- ▶ September starters will complete 3 full terms of training.
- ▶ April starters will complete 3 full terms of training (4 including summer instead of 6).
- ▶ April starters - you will no longer be using the old ECPDP platform from last summer to complete your own training. You only complete training on the new ECTP platform.

Your course comprises of:

- ▶ Online modules via the online platform.
- ▶ 3 training events (1 per term).
- ▶ You will have a 6-hour face-to-face event this term.
- ▶ You will have a 2-hour online event for the Spring term and the Summer term.

None of this is determined by who you mentor and how many you mentor.

This will remain your course and pathway for your compulsory funded training.

The ECT course is entirely separate.

I will be going through scenarios to look at how you mentor various ECTs.

Fully funded mentors – programme schedule

Mentor Schedule	Year 1			Total Hours
	Autumn	Spring	Summer	
Programme induction	1 hour			1 hour
Mentor training sessions	6 hours	2 hours	2 hours	10 hours
Self-directed study	2.5 hours	2.5 hours	2.5 hours	7.5 hours
Mentor meetings	12 hours	12 hours	12 hours	36 hours*
*Mentor meetings are weekly in year 1 and continue fortnightly in year 2				

Partially trained mentors – programme schedule

Mentor Schedule	Year 1			Total Hours
	Autumn	Spring	Summer	
Programme induction	1 hour			1 hour
Mentor training sessions	6 hours	2 hours	2 hours	10 hours
Self-directed study	0.5 hours	1 hour	0.5 hours	2 hours
Mentor meetings	12 hours	12 hours	12 hours	36 hours*
*Mentor meetings are weekly in year 1 and continue fortnightly in year 2				



Processes and what to expect

Online Learning

[Click here](#)

- Onboarding invitation sent through from EDT including onboarding questionnaire.
- This will be sent through to whatever email address your induction tutor has registered.
- When you have accepted the invite and completed the questionnaire, you will be sent login details by EDT.
- Successful login.
- Complete your induction course first (nothing else will be released until this is completed).
- ECT then completes online diagnostic.
- Mentor then schedules practical diagnostic to complete.
- Mentor then confirms the ECT learning pathway (consolidate or extend).
- ECT can now work through module content.
- Mentor can now work through module content.
- The process will repeat itself for each module.

Are you having a problem with any part of this process?

- Everything from EDT will come through automatically and may go to your junk/spam inbox. If your school registered you with a personal email, it may go there.
- It is not uncommon for school networks to block unknown external emails. Please ensure these email addresses are submitted as 'safe' from your IT teams:
 - ecf@edt.org
 - ecf@educationdevelopmenttrust.org
 - ecfnoreply@edt.org
- You will not be able to view your ECT or complete what is needed if you have not:
 - Been successfully onboarded (own invitation and questionnaire).
 - Successfully logged in.
 - Been 'linked' with you on the DfE registration by your induction tutor.
 - Completed your induction course.

If your login fails after all of these checks, then please try to reset your own password first before getting in touch via TSH@tgacademy.org.uk

Other ways to use the platform

- Booking onto events (essential to secure attendance/engagement)
 - Monitoring your module completion using the progress indicators
 - Exploring resource library
 - Help and support tab
 - Refer to your induction course for a refresher at any time
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- Mentors record notes for mentor meetings. ECTs do not have to do this.

Event Processes

- You have already received your annual pack with every event for the academic year.
- You need to attend one option for the upcoming face-to-face later on in the term.
- You need to sign up for the event which is linked to the location of your school.
- You need to sign up for your preferred event on the online platform to secure your attendance and registration.
- You will be emailed reminders and details (arrival time, dietary requirements, parking notices, dress code etc.).

A reminder that it is a DfE requirement that Mentors attend training events, and your schools are funded to allow this.

April 25, September 25

Cohort	Date	Time	Event	Venue/ Link
April 25, Sept 25 Mentors - Sol	22/9/25	15:30 - 16:15	Online Welcome	Online - Link
April 25, Sept 25 Mentors - Wark/ Worc	23/9/25	15:30 - 16:15	Online Welcome	Online - Link
April 25, Sept 25 Mentors - Sol	4/12/25	09:00-15:30	Term 1 Event	Tudor Grange Academy, Solihull
April 25, Sept 25 Mentors - Wark/ Worc	20/11/25	09:30-16:00	Term 1 Event	Tudor Grange Primary Academy, Meon Vale

Mentor Scenarios

SCENARIO 1:

A new mentor with only new ECTs

- Only access to the one new ECTP platform needed
- Complete personal CPD course on ECTP platform
- Use ECTP platform to monitor and support ECTs

SCENARIO 2:

A new mentor with only legacy ECTs

- Full access to the new ECTP platform needed
- Complete personal CPD course on ECTP platform
- 'Read-only' access to the old ECPDP legacy platform to be able to find your ECT training materials and to find mentor meeting support notes

SCENARIO 3:

New mentor with a combination of new and legacy ECTs

- Full access to the new ECTP platform needed
- Complete personal CPD course on ECTP platform
- Use ECTP platform to monitor and support new ECTs
- 'Read-only' access to the old ECPDP legacy platform to be able to find your legacy ECT training materials and find mentor meeting support notes

SCENARIO 4:

New mentor with sufficient ITT experience ('partially trained')

- Access to the new ECTP platform
- Complete personal reduced CPD course on ECTP platform
- Depending on who you mentor, platform access as per scenarios 1-3

SCENARIO 5:

Legacy Mentors with only legacy ECTs

- Continue on from course last year as normal (different course)

SCENARIO 6:

Legacy Mentors with only new ECTs

- Continue on from course last year as normal
- 'Read-only' access to the new ECTP platform to enable them to complete diagnostic work, allocate pathways and record mentor meeting notes

SCENARIO 7:

Legacy Mentors with a combination of new and legacy ECTs

- Continue on from course last year as normal
- 'Read-only' access to the new ECTP platform to enable them to complete diagnostic work, allocate pathways and record mentor meeting notes
- Continue to use the ECPDP legacy platform to support legacy ECTs

SCENARIO 8:

'Fully-trained Mentors' who have already completed 2 years

- 'Read-only' access to whichever platform is required depending on who they are linked with
- No communication from TSH and no expectation to complete training

SCENARIO 9:

'Non-funded Mentors' who are funded to complete training with another provider

- 'Read-only' access to whichever platform is required depending on who they are linked with
- No communication from TSH and no expectation to complete training
- Complete training elsewhere

General Reminders

- ▶ ECTs can defer induction and subsequently defer their training programme.
- ▶ ECTs can withdraw from training programme if they leave teaching employment fully.
- ▶ ECTs can have an unlimited break in induction IF their role/employment ends. Many ECTs leave employment and return at a later stage to resume induction period and training programme.
- ▶ In any of these circumstances, you would no longer be funded to continue your course (unless you are mentoring another active ECT). Therefore please get in touch for us to defer/withdraw you as well.
- ▶ ECTs have one chance to complete induction, no retakes are available. This is monitored separately by the Appropriate Body. We do not assess their CPD course in a 'pass/fail' way.
- ▶ Please notify us of any changes in your contract or any leave (sick/maternity/paternity etc.) or if they are leaving the school. Only we can defer their course and amend pathway where necessary and officially pause your induction.



Your webpage

[September 2025 webpage](#)

[April 2025 webpage](#)

- Welcome Packs from EDT (coming soon)
- 2025-2026 information packs
 - Event details for the whole year in advance
 - Deadlines for module completion (coming soon)
- Course structure visual (coming soon)

Short Survey

[Click to Complete - 2 minute survey](#)

- Details
- Mentoring experience
- Event Choice for Term 2

Support

- ▶ Your webpage for welcome packs, bulletins, event information and help guides
- ▶ Email/Telephone contact
- ▶ 0121 703 8250
- ▶ TSH@tgacademy.org.uk

Please note that your first port of call should be your induction tutor as they oversee all internal processes.

Please do come to us for anything you still need!



Next Steps

- ▶ Check you are successfully logged in to the new ECTP online platform. Go through the steps highlighted previously and get in touch with us if needed via your induction tutor (it is not often easy to solve issues without induction tutor involvement, particularly if there is a registration issue).
- ▶ Please get in touch via tsh@tgacademy.org.uk.
- ▶ Book onto your relevant Autumn face-to-face event on the platform and await further reminders/details.
- ▶ Ensure you have completed:
 - ▶ Your induction course
 - ▶ A practical diagnostic of your ECT
 - ▶ Selected your ECT pathway
- ▶ Ensure you have your mentor meetings scheduled and have clarity from your induction tutor what else is required from you (i.e. where are you storing forms/notes).
- ▶ Complete Survey

Don't forget to enjoy and look after yourselves and speak to your induction tutor about any questions or concerns first of all.



Questions



TOP TIPS



Download the materials from the EDT portal in case you can't access the portal during the meeting.

Get to know your ECT. Check in with them. Check they are ok.

Genuinely engage with the evidence base and the research.

Don't worry if you don't get through everything in the session. Use it as a tool, not a prescription.

Be patient, be kind and be available. Remember, this is their first year in the profession. You want them to stay!

Schedule time to prepare for the sessions. Otherwise, you'll never have time to do it properly!

Don't be afraid of the silences. Allows ECTs to develop their thinking without giving the answers.

Take on board new learning yourself too!

Ensure your school are giving you sufficient time to do your mentor role and attend the training sessions.

Don't take things to heart if your ECT is struggling.

Stay up to date with the block content.

Identify what your ECT is good at and keep reminding them of this!

Model the scripts that you create and get the ECT to do the same.

Don't be afraid to reflect on your own practice too and learn together.

Use the GROW model and the prompt questions to help your ECT become more self sufficient.

Engage with the block resources BEFORE the meeting.

Ensure your ECT does their self study before the meeting, so the meeting focuses on coaching, not on introducing content.

Feel confident to adapt and tailor your mentor meetings to suit your year group and setting.

Create a relationship where lesson drop-ins are normal - both ways.

I wish I'd appreciated how much I was going to learn at the beginning of the programme.

Talk to other mentors doing the same role to share tips and find solutions to common problems.

Ensure there is time in the meeting to raise any pressing issues. Be aware of time when doing this so it remains solution focused, not just moaning!

Check that your ECT knows when the block content needs to be completed and when their face to face events will take place.

Make use of the one-page summaries.

Be confident in your experience and what you already know.

Have challenging conversation early.

Ensure you get into your ECT's classroom to see them teach.

Remember to explain the WHY.

If you have multiple ECTS, hold group meetings to explore the evidence base. Then have a shorter 1:1 meeting to look at individual practice.

Act immediately if alarm bells start ringing.

Rehearse and practise with your ECT from the beginning so it becomes routine.

Use your professional judgement. Sometimes, you might need to merge two meetings together.

Enjoy the role. You are going to make a difference to someone's career.

Give the ECT time to reflect.

Make sure you have tea and biscuits!

Keep positive and celebrate each success as you go.