



**Proudly serving Bromsgrove, Redditch,
Solihull and Stratford-on-Avon**

Tudor Grange Teaching School Hub

NPQLTD

Autumn 2024

Dear Facilitator,

Thank you for joining Tudor grange TSH as a valued member of the facilitation team.

You may find the [NPQ Facilitator Information](#) area of our website useful for information about events, training and facilitation tips.

NPQLTD	Year 1						Time
Term's Theme	Theme 1		Theme 2		Theme 3		
National Seminar TDT	National Seminar 1  1.5 HRS		National Seminar 2  1.5 HRS		National Seminar 3  1.5 HRS		4.5 hours
Chapter focus for the half term	Chapter 1: Implementation	Chapter 2: Culture	Chapter 3: Designing Effective Professional Development	Chapter 4: Utilising Well-Designed Frameworks – Curriculum and Assessment	Chapter 5: Delivering Effective Professional Development	Chapter 6: Utilising Well-Designed Frameworks – Classroom Practice	
Asynchronous Independent Study Module A – 'Learn that...'	Module A • Unit 1 • Unit 2	Module A • Unit 1 • Unit 2	Module A • Unit 1 • Unit 2	Module A • Unit 1 • Unit 2	Module A • Unit 1 • Unit 2	Module A • Unit 1 • Unit 2	15–20 hours (Approx.)
Local Seminar Delivery Partners	Local Seminar 1  * First seminar in person 2 HRS	Local Seminar 2  1.5 HRS	Local Seminar 3  1.5 HRS	Local Seminar 4  1.5 HRS	Local Seminar 5  1.5 HRS	Local Seminar 6  1.5 HRS	9.5 hours
Asynchronous Independent Study Module B – 'Learn how to...'	Module B • Unit 1 • Unit 2	Module B • Unit 1 • Unit 2	Module B • Unit 1 • Unit 2	Module B • Unit 1 • Unit 2	Module B • Unit 1 • Unit 2	Module B • Unit 1 • Unit 2	20 hours (Approx.)
Application of learning case study Preparation for the summative assessment		Case study task focusing on content from Chapters 1 and 2		Case study task focusing on content from Chapters 3 and 4		Case study task focusing on content from Chapters 5 and 6	4.5 hours
Local Workshop Delivery Partners		Local Workshop 1  4 HRS		Local Workshop 2  4 HRS		Local Workshop 3  4 HRS	12 hours

Communications from the teaching school hub

We will contact you the week before sessions to remind you to get in touch with your participants and to share links for online sessions. We will also send out termly events to evaluate how we can better support you.

If you need any further information from us, please don't hesitate to get in touch by emailing Billie at bstewart@solihull.tgacademy.org.uk , or calling us on 0121 703 8250.

Session Expectations

Online

- Pre-session planning
- Log in to the correct Zoom account
- Check the mic, speakers and PowerPoint ahead of the session
- Housekeeping
 - Update name to include phase (not school name)
 - Cameras on
- Record the session (pause during breakout rooms)
- Consider ways to increase engagement:
 - Use of chat bar, polls, jam board etc.
 - Visit breakout rooms to monitor the quality of discussion
- Register completed within 24 hours

Face to Face

- Pre-session planning
- Arrive in time to get set up
 - Printing and room set up will be done for you
 - Send us updated slides/resources ahead of time
- Direct participants to safeguarding and fire safety policies on the tables
- Do not go anywhere unaccompanied if on a red lanyard
- Greet participants warmly and make an effort with names
- Stick to timings, but prioritise discussions where necessary
- Register completed within 24 hours



Programme Dates

Delivery Session Name	Delivery Mode	Date	Start Time	End Time	Zoom Account
Seminar 1	Face to Face	29/11/2024	10.00am	12 noon	
Seminar 2	Online	13/1/2025	3.30pm	5.00pm	tudornpq@teacherdevelopmenttrust.org
Face to Face Workshop 1	Face to Face	4/2/2025	12 noon	4.00pm	
Seminar 3	Online	18/3/2025	3.30pm	5.00pm	tudor2npq@teacherdevelopmenttrust.org
Seminar 4	Online	6/5/2025	3.30pm	5.00pm	tudor2npq@teacherdevelopmenttrust.org
Face to Face Workshop 2	Face to Face	2/6/2025	12 noon	4.00pm	
Seminar 5	Online	30/6/2025	3.30pm	5.00pm	tudornpq@teacherdevelopmenttrust.org
Seminar 6	Online	9/9/2025	3.30pm	5.00pm	tudornpq@teacherdevelopmenttrust.org
Face to Face Workshop 3	Face to Face	22/9/2025	12.30pm	4.30pm	
The Face-to-Face sessions will be conducted at Tudor Grange Academy Solihull in The Lodge building					

