



**Proudly serving Bromsgrove, Redditch,  
Solihull and Stratford-on-Avon**

Tudor Grange Teaching School Hub

**NPQLT**

Autumn 2024

## Dear Facilitator,

Thank you for joining Tudor grange TSH as a valued member of the facilitation team.

You may find the [NPQ Facilitator Information](#) area of our website useful for information about events, training and facilitation tips.

| NPQLT                                                                          | Year 1                                                                                                            |                                                                                                                |                                                                                                                   |                                                                                                                |                                                                                                                     |                                                                                                                  | Time               |
|--------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|--------------------|
| Term's Theme                                                                   | Theme 1                                                                                                           |                                                                                                                | Theme 2                                                                                                           |                                                                                                                | Theme 3                                                                                                             |                                                                                                                  |                    |
| National Seminar TOT                                                           | National Seminar 1<br> 1.5 hrs |                                                                                                                | National Seminar 2<br> 1.5 hrs |                                                                                                                | National Seminar 3<br> 1.5 hrs |                                                                                                                  | 4.5 hours          |
| Chapter focus for the half term                                                | Chapter 1: Implementation                                                                                         | Chapter 2: School Culture                                                                                      | Chapter 3: Professional Development                                                                               | Chapter 4: Curriculum                                                                                          | Chapter 5: Classroom Practice                                                                                       | Chapter 6: Assessment                                                                                            |                    |
| Asynchronous Independent Study<br>Module A – 'Learn that...'                   | Module A<br>• Unit 1<br>• Unit 2                                                                                  | Module A<br>• Unit 1<br>• Unit 2                                                                               | Module A<br>• Unit 1<br>• Unit 2                                                                                  | Module A<br>• Unit 1<br>• Unit 2                                                                               | Module A<br>• Unit 1<br>• Unit 2                                                                                    | Module A<br>• Unit 1<br>• Unit 2                                                                                 | 20 hours (Approx.) |
| Local Seminar Delivery Partners                                                | Local Seminar 1<br> 2 hrs      | Local Seminar 2<br> 1.5 hrs | Local Seminar 3<br> 1.5 hrs    | Local Seminar 4<br> 1.5 hrs | Local Seminar 5<br> 1.5 hrs    | Local Seminar 6<br> 1.5 hrs | 9.5 hours          |
| Asynchronous Independent Study<br>Module B – 'Learn how to...'                 | Module B<br>• Unit 1<br>• Unit 2                                                                                  | Module B<br>• Unit 1<br>• Unit 2                                                                               | Module B<br>• Unit 1<br>• Unit 2                                                                                  | Module B<br>• Unit 1<br>• Unit 2                                                                               | Module B<br>• Unit 1<br>• Unit 2                                                                                    | Module B<br>• Unit 1<br>• Unit 2                                                                                 | 20 hours (Approx.) |
| Application of learning case study<br>Preparation for the summative assessment |                                                                                                                   | Case study task focusing on content from Chapters 1 and 2                                                      |                                                                                                                   | Case study task focusing on content from Chapters 3 and 4                                                      |                                                                                                                     | Case study task focusing on content from Chapters 5 and 6                                                        | 4.5 hours          |
| Local Workshop Delivery Partners                                               |                                                                                                                   | Local Workshop 1<br> 4 hrs  |                                                                                                                   | Local Workshop 2<br> 4 hrs  |                                                                                                                     | Local Workshop 3<br> 4 hrs  | 12 hours           |

# Communications from the teaching school hub

We will contact you the week before sessions to remind you to get in touch with your participants and to share links for online sessions. We will also send out termly events to evaluate how we can better support you.

If you need any further information from us, please don't hesitate to get in touch by emailing Billie at [bstewart@solihull.tgacademy.org.uk](mailto:bstewart@solihull.tgacademy.org.uk) , or calling us on 0121 703 8250.

## Session Expectations

### Online

- Pre-session planning
- Log in to the correct Zoom account
- Check the mic, speakers and PowerPoint ahead of the session
- Housekeeping
  - Update name to include phase (not school name)
  - Cameras on
- Record the session (pause during breakout rooms)
- Consider ways to increase engagement:
  - Use of chat bar, polls, jam board etc.
  - Visit breakout rooms to monitor the quality of discussion
- Register completed within 24 hours

### Face to Face

- Pre-session planning
- Arrive in time to get set up
  - Printing and room set up will be done for you
  - Send us updated slides/resources ahead of time
- Direct participants to safeguarding and fire safety policies on the tables
- Do not go anywhere unaccompanied if on a red lanyard
- Greet participants warmly and make an effort with names
- Stick to timings, but prioritise discussions where necessary
- Register completed within 24 hours



# Programme Dates

| Delivery Session Name                                                                              | Delivery Mode          | Date     | Start Time | End Time | Zoom Account                                                                                     |
|----------------------------------------------------------------------------------------------------|------------------------|----------|------------|----------|--------------------------------------------------------------------------------------------------|
| Local Seminar 1                                                                                    | Face to Face           | 25/11/24 | 9:30       | 11:30    |                                                                                                  |
| Local Seminar 2                                                                                    | <a href="#">Online</a> | 13/1/25  | 15:30      | 17:00    | <a href="mailto:tudornpg@teacherdevelopmenttrust.org">tudornpg@teacherdevelopmenttrust.org</a>   |
| Face to Face Workshop 1                                                                            | Face to Face           | 4/2/25   | 12:00      | 16:00    |                                                                                                  |
| Local Seminar 3                                                                                    | <a href="#">Online</a> | 19/3/25  | 15:30      | 17:00    | <a href="mailto:tudor2npg@teacherdevelopmenttrust.org">tudor2npg@teacherdevelopmenttrust.org</a> |
| Local Seminar 4                                                                                    | <a href="#">Online</a> | 8/5/25   | 15:30      | 17:00    | <a href="mailto:tudor2npg@teacherdevelopmenttrust.org">tudor2npg@teacherdevelopmenttrust.org</a> |
| Face to Face Workshop 2                                                                            | Face to Face           | 4/6/25   | 9:30       | 13:30    |                                                                                                  |
| Local Seminar 5                                                                                    | <a href="#">Online</a> | 1/7/25   | 15:30      | 17:00    | <a href="mailto:tudor2npg@teacherdevelopmenttrust.org">tudor2npg@teacherdevelopmenttrust.org</a> |
| Local Seminar 6                                                                                    | <a href="#">Online</a> | 11/9/25  | 15:30      | 17:00    | <a href="mailto:tudornpg@teacherdevelopmenttrust.org">tudornpg@teacherdevelopmenttrust.org</a>   |
| Face to Face Workshop 3                                                                            | Face to Face           | 23/9/25  | 9:30       | 13:30    |                                                                                                  |
|                                                                                                    |                        |          |            |          |                                                                                                  |
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| The Face-to-Face sessions will be conducted at Tudor Grange Academy Solihull in The Lodge building |                        |          |            |          |                                                                                                  |

