

Induction Tutor Bulletin

All cohorts

Summer
2024

The Induction Tutor Role:

As Induction tutor, you are responsible for oversight and co-ordination of all ECTs and mentors in your school. This includes:

- Ensuring ECTs and Mentors are registered with the DfE
- Ensuring ECTs are registered with an appropriate body
- Co-ordinating internal professional development for ECTs
- Co-ordinating internal professional development for mentors
- Ensuring ECTs access the ECF programme
- Ensuring mentors access the ECF programme
- Completing assessments and progress reviews of ECTs
- Notifying Tudor Grange Teaching School Hub of any changes with participants

The DfE criteria:

For both ECTs and mentors to achieve the DfE criteria for engaging in the ECF course, it is important that they do the following on the termly basis:

- 📅 Complete two relevant **blocks of learning** on the online platform.
- 📅 Attend relevant ECF **training events** organised by Tudor Grange Academy Teaching School Hub.
- 📅 Your role is to support us in ensuring your participants fulfil these criteria. You can access all information on the online platform [here](#).

Block Learning Deadlines:

Depending on when your participants began their 2-year programme, they will belong to a different starting cohort. This means they have different deadlines for block learning and attend different events. It is essential you are aware of the starting cohort of all your participants.

Cohort of ECTs and Mentors	Blocks Required	Deadline for Completion
September 2022	11 and 12	Friday 19th July 2024
January 2023	9 and 10	
April 2023	7 and 8	
September 2023	5 and 6	
January 2024	3 and 4	
April 2024	1 and 2	

Reminders

- 📅 If you or your ECT is working part-time, you may be following a different pathway. Please notify us of this so we can ensure accurate records and communication.
- 📅 If your role changes in any way (prolonged absence, change of mentor, change of school, leaving the profession), please notify us to ensure accurate records and communication.

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Event Information:

Cohort	Who	Event Type	Group	Date	Time	Venue
Sept 22	ECT	Year 2 ECT Local Group 4	Sol 1	25.04.24	9.00am-12 noon	Alderbrook, Solihull
Sept 22	ECT	Year 2 ECT Local Group 4	Sol 2	23.04.24	9.00am-12 noon	Tudor Grange Academy, Solihull
Sept 22	ECT	Year 2 ECT Local Group 4	Sol 3	23.04.24	1.00pm-4.00pm	Tudor Grange Academy, Solihull
Sept 22	ECT	Year 2 ECT Local Group 4	Sol 4	24.04.24	9.00am-12 noon	Tudor Grange Academy, Solihull
Sept 22	ECT	Year 2 ECT Local Group 4	Sol 5	25.04.24	1.00pm-4.00pm	Alderbrook, Solihull
Sept 22	ECT	Year 2 ECT Local Group 4	SEND/EYFS	23.04.24	10.00am-1.00pm	Rigby Hall, Bromsgrove
Sept 22	ECT	Year 2 ECT Local Group 4	Wark 1	24.04.24	9.00am-12 noon	St Benedict's, Alcester
Sept 22	ECT	Year 2 ECT Local Group 4	Wark 2	24.04.24	1.00pm-4.00pm	St Benedict's, Alcester
Sept 22	ECT	Year 2 ECT Local Group 4	Worc 1	25.04.24	9.00am-12 noon	St Benedict's, Alcester
Sept 22	ECT	Year 2 ECT Local Group 4	Worc 2	25.04.24	1.00pm-4.00pm	Tudor Grange Academy, Meon Vale
Sept 22	Mentor	Year 2 Mentor Local Group 2	Sol 1	26.04.24	9.00am-12 noon	Alderbrook, Solihull
Sept 22	Mentor	Year 2 Mentor Local Group 2	Sol 2	24.04.24	1.00pm-4.00pm	Tudor Grange Academy, Solihull
Sept 22	Mentor	Year 2 Mentor Local Group 2	Sol 3	26.04.24	1.00pm-4.00pm	Alderbrook, Solihull
Sept 22	Mentor	Year 2 Mentor Local Group 2	Wark 1	26.04.24	9.00am-12 noon	St Benedict's, Alcester
Sept 22	Mentor	Year 2 Mentor Local Group 2	Worc 1	29.04.24	9.00am – 12 noon	Tudor Grange Academy, Meon Vale
Jan 23	ECT	Year 2 Local Group 3	All	02.07.24	9.00am – 12 noon	Online
April 23	ECT	Year 2 ECT Regional	All	20.06.24	10.00am-3.00pm	Tudor Grange Academy, Solihull
Sept 23	ECT	Local Group 2	Sol 1	30.04.24	9.00am-12 noon	Alderbrook, Solihull

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Sept 23	ECT	Local Group 2	Sol 2	03.05.24	9.00am-12 noon	Tudor Grange Academy, Solihull
Sept 23	ECT	Local Group 2	Sol 3	30.04.24	1.00pm-4.00pm	Alderbrook, Solihull
Sept 23	ECT	Local Group 2	Wark 1	01.05.24	9.00am-12 noon	St Benedict's, Alcester
Sept 23	ECT	Local Group 2	Worc 1	03.05.24	9.00am-12 noon	Tudor Grange Academy, Meon Vale
Sept 23	ECT	Local Group 2	Worc 2	03.05.24	1.00pm – 4.00pm	Tudor Grange Academy, Meon Vale
Sept 23	ECT	Local Group 2	SEND/EYFS	01.05.24	10:00am – 1pm	Rigby Hall, Bromsgrove
Sept 23	Mentor	Term 3 Event	All	16.04.24	3.30pm – 4.30pm	Online
Sept 23	Mentor	Term 3 Event	All	18.04.24	3.30pm – 4.30pm	Online
Jan 24	ECT	Year 1 ECT Regional 1	All	15.04.24	10.00am – 3.00pm	John Taylor School, Burton upon Trent
Jan 24	Mentor	Year 1 Mentor Local Group 1	All	24.04.24	08.30am – 10.30am	Online
April 24	ECT	Online Welcome	All	23.04.24	3.30pm-4.15pm	Online
April 24	ECT	Year 1 Local Group 1	All	29.04.24	09.30am-12.30pm	Online
April 24	Mentor	Online Welcome	All	22.04.24	3.30pm-4.15pm	Online
April 24	Mentor	Year 1 Local Group 1	All	01.05.24	09.30am-12.30pm	Arthur Terry School, Sutton Coldfield

*** The April 2024 Mentors have a 3-hour online induction pack to complete on the online platform. We have been advised that this should be completed in the first 2 weeks of their course if possible. The time to complete this is flexible but it should be protected time for the mentor. This**

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means the school receives funding for this time as it is part of the course and the school should allocate time to the mentors.

