

## All cohorts

### The Induction Tutor Role:

As Induction tutor, you are responsible for oversight and co-ordination of all ECTs and mentors in your school. This includes:

- Ensuring ECTs and Mentors are registered with the DfE
- Ensuring ECTs are registered with an appropriate body
- Co-ordinating internal professional development for ECTs
- Co-ordinating internal professional development for mentors
- Ensuring ECTs access the ECF programme
- Ensuring mentors access the ECF programme
- Completing assessments and progress reviews of ECTs
- Notifying Tudor Grange Teaching School Hub of any changes with participants

### The DfE criteria:

For both ECTs and mentors to achieve the DfE criteria for engaging in the ECF course, it is important that they do the following on the termly basis:

- 📅 Complete two relevant **blocks of learning** on the online platform.
- 📅 Attend relevant ECF **training events** organised by Tudor Grange Academy Teaching School Hub.
- 📅 Your role is to support us in ensuring your participants fulfil these criteria. You can access all information on the online platform [here](#).

### Block Learning Deadlines:

Depending on when your participants began their 2-year programme, they will belong to a different starting cohort. This means they have different deadlines for block learning and attend different events. It is essential you are aware of the starting cohort of all your participants.

Cohort of ECTs and Mentors	Blocks Required	Deadline for Completion
April 2022	11 and 12	Friday 22 <sup>nd</sup> March 2024
September 2022	9 and 10	
January 2023	7 and 8	
April 2023	5 and 6	
September 2023	3 and 4	
January 2024	1 and 2	

### Reminders

- 📅 If you or your ECT is working part-time, you may be following a different pathway. Please notify us of this so we can ensure accurate records and communication.
- 📅 If your role changes in any way (prolonged absence, change of mentor, change of school, leaving the profession), please notify us to ensure accurate records and communication.

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# Induction Tutor Bulletin

Spring 2024

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### Event Information:

Cohort	Who	Event Type	Group	Date	Time	Venue
April 2022	ECTs	Local Groups 4	All	19.02.24	09:00-12:00	Online
April 2022	Mentors	Local Groups 2	All	06.02.24	09:30-12:30	Online
September 2022	ECTs	Local Groups 3	Sol 1	23.01.24	09:00-12:00	Alderbrook School
September 2022	ECTs	Local Groups 3	Sol 2	26.01.24	09:00-12:00	Tudor Grange Academy Solihull
September 2022	ECTs	Local Groups 3	Sol 3	23.01.24	13:00-16:00	Tudor Grange Academy Solihull
September 2022	ECTs	Local Groups 3	Sol 4	24.01.24	09:00-12:00	Tudor Grange Academy Solihull
September 2022	ECTs	Local Groups 3	Sol 5	24.01.24	13:00-16:00	Tudor Grange Academy Solihull
September 2022	ECTs	Local Groups 3	Wark 1	25.01.24	09:00-12:00	St. Benedict's Catholic High School, Alcester
September 2022	ECTs	Local Groups 3	Wark 2	26.01.24	09:00-12:00	St. Benedict's Catholic High School, Alcester
September 2022	ECTs	Local Groups 3	Worc 1	01.02.24	09:00-12:00	St. Bede's Catholic Middle School, Redditch
September 2022	ECTs	Local Groups 3	Worc 2	01.02.24	13:00-16:00	St. Bede's Catholic Middle School, Redditch
September 2022	ECTs	Local Groups 3	SEND	25.01.24	09:00-12:00	Rigby Hall School, Bromsgrove
January 2023	ECTs	Regional Event 2	All	30.01.24	10:00-15:00	Tudor Grange Academy Solihull
April 2023	ECTs	Local Groups 2	All	18.01.24	09:00-12:00	Online

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September 2023	ECTs	Regional Event 1	Solihull	11.01.24	09:00-15:00	Tudor Grange Academy Solihull
September 2023	ECTs	Regional Event 1	Warwickshire and Worcestershire	15.01.24	09:00-15:00	Tudor Grange Academy, Meon Vale
September 2023	Mentors	Annual Training Event	Solihull	12.01.24	09:00-15:00	Tudor Grange Academy Solihull
September 2023	Mentors	Annual Training Event	Warwickshire and Worcestershire	22.01.24	09:00-15:00	Tudor Grange Academy, Meon Vale
January 2024	ECTs	Welcome Event	All	19.1.24	15:30-16:15	Online
January 2024	Mentors	Welcome Event	All	18.1.24	15:30-16:15	Online
January 2024	ECTs	Local Groups 1	All	23.1.24	09:30-12:30	Online
January 2024	Mentors	Local Groups 1	All	25.1.24	09:30-12:30	Arthur Terry School, Sutton
January 2024	Mentors	Online Induction Pack	All	N/A	N/A	Online

**\* The January 2024 Mentors have a 3-hour online induction pack to complete on the online platform. We have been advised that this should be completed in the first 2 weeks of their course if possible. The time to complete this is flexible but it should be protected time for the mentor. This means the school receives funding for this time as it is part of the course and the school should allocate time to the mentors.**