Tudor Grange
Teaching School Hub
Serving Solihull, Redditch, Bromsgrove and Stratford-on-Avon

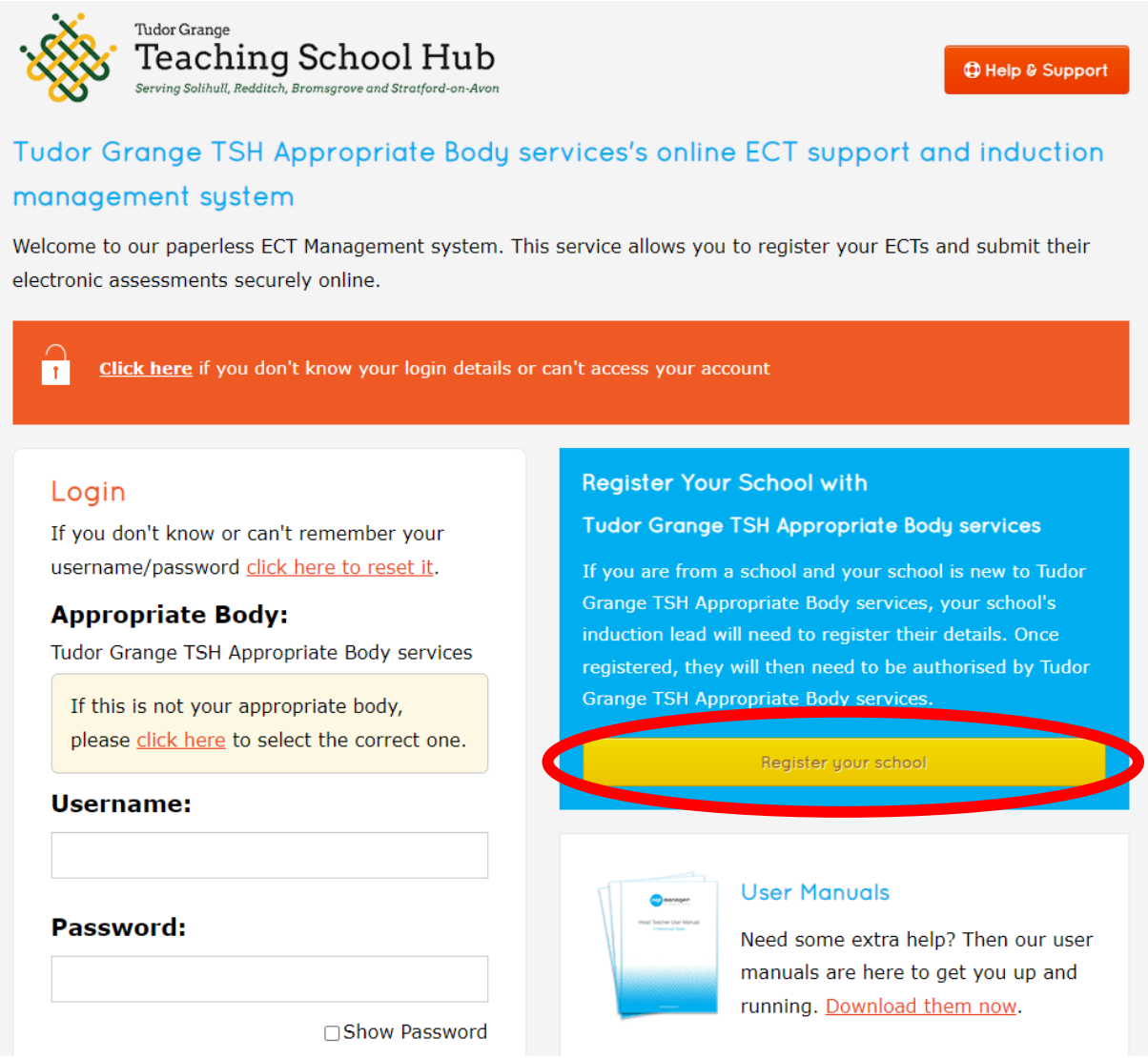
Guide: How to Register with ECT Manager

This is a three-step process – first you will need to register your school as using our services, then you will be able to add yourself as an Induction Tutor and your ECTs (both year 1 and year 2).

Note: When we claimed your ECT with the TRA, we will have created a profile for your school. If your school is not on the list when registering, please contact ckuria@solihull.tgacademy.org.uk

Step 1: Register your School:

Go to https://tudorgrange.ectmanager.com/Login.aspx and click the Yellow Box as seen in the picture below:



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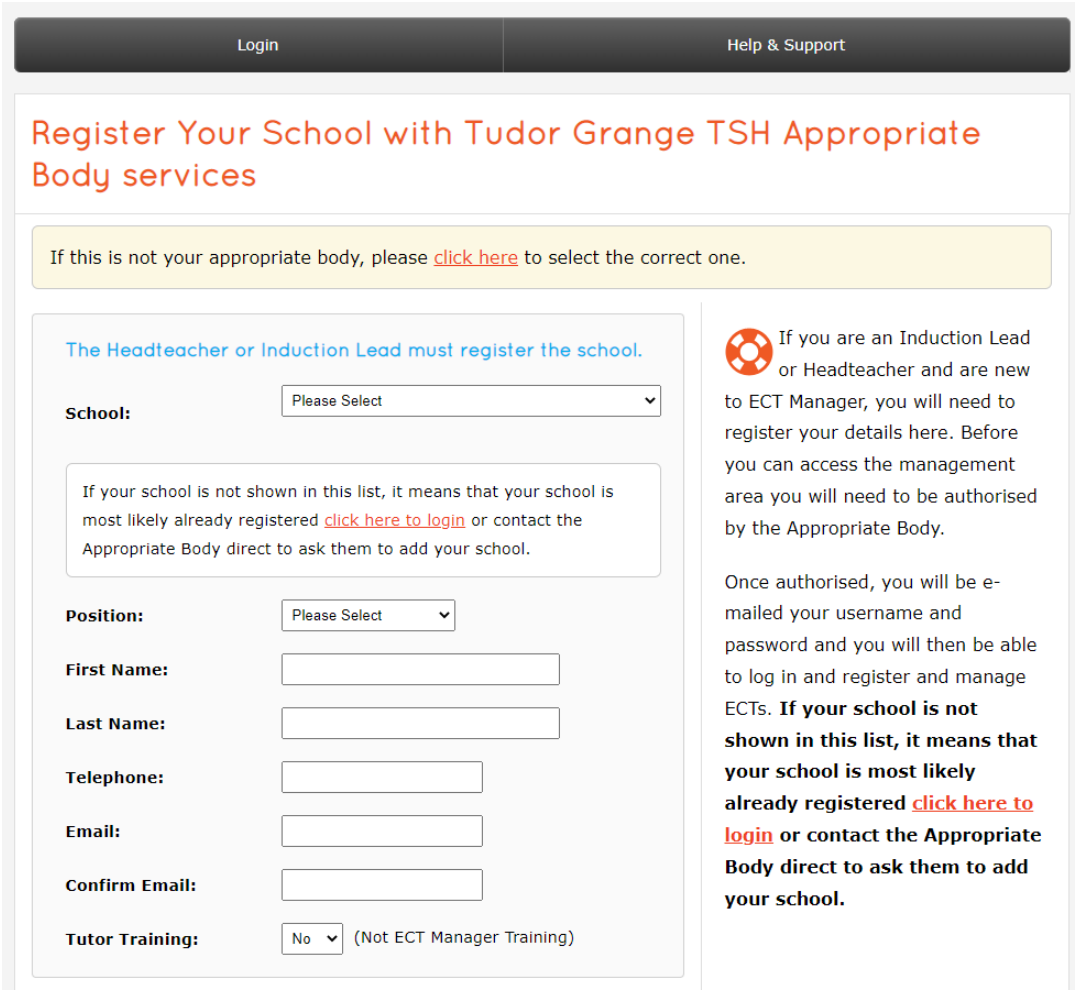
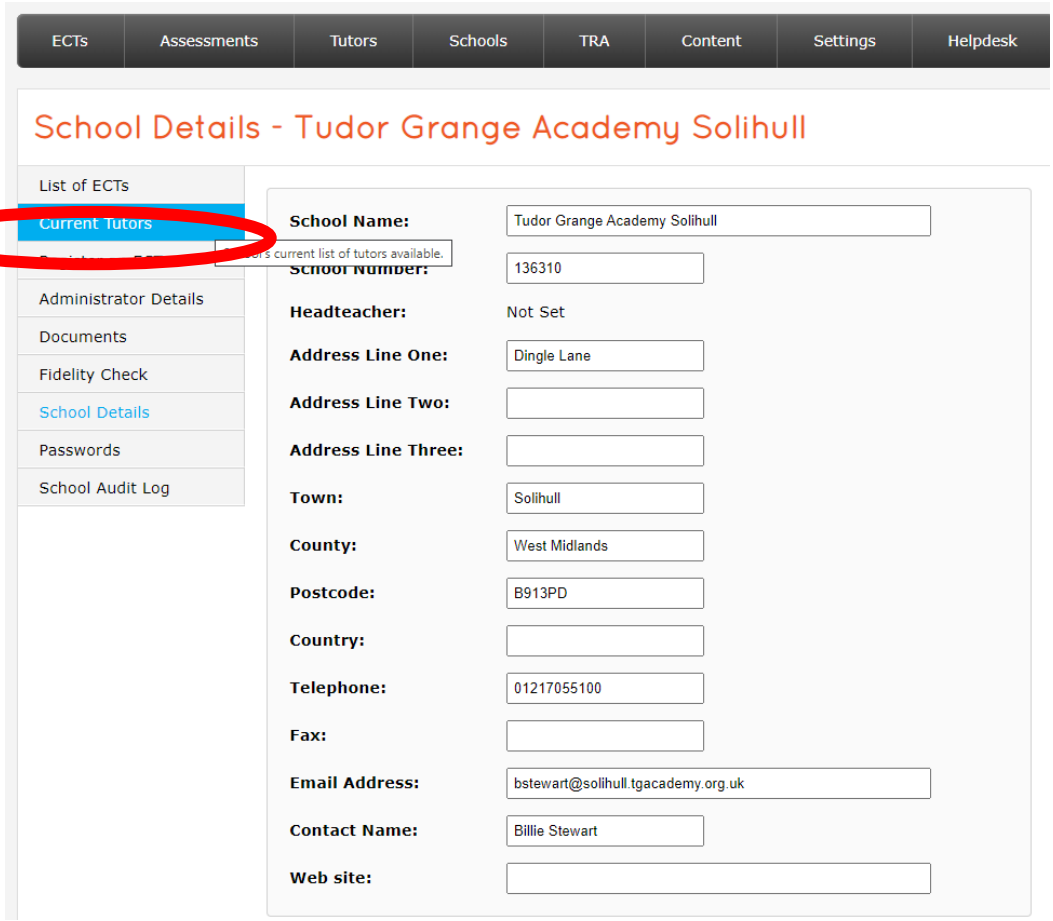
This will then bring you to this webpage, where you can register your details and choose a password:

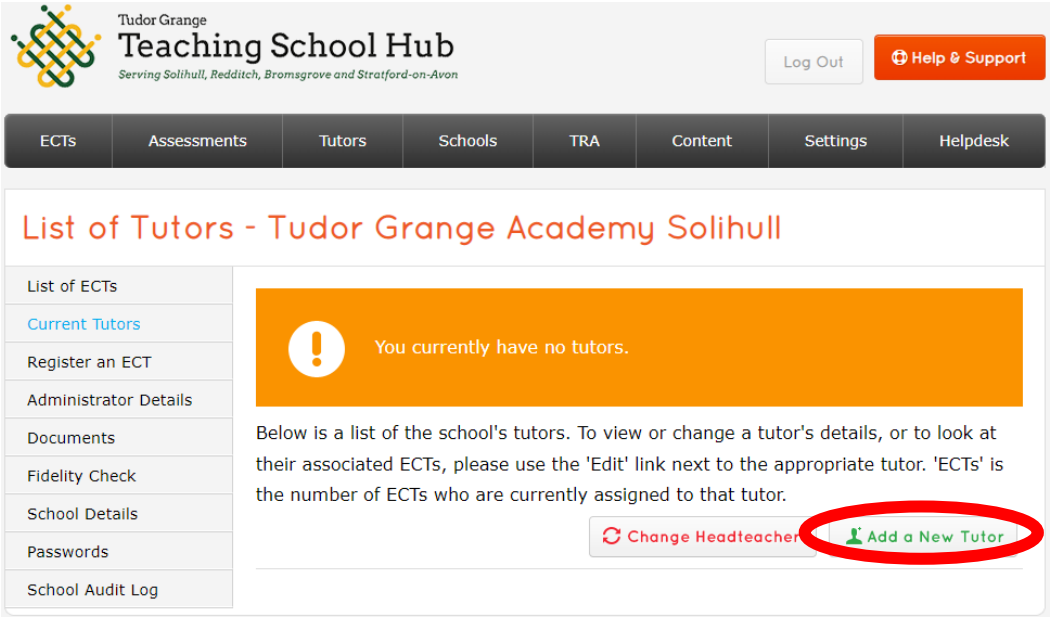


Step 2: Adding an Induction Tutor

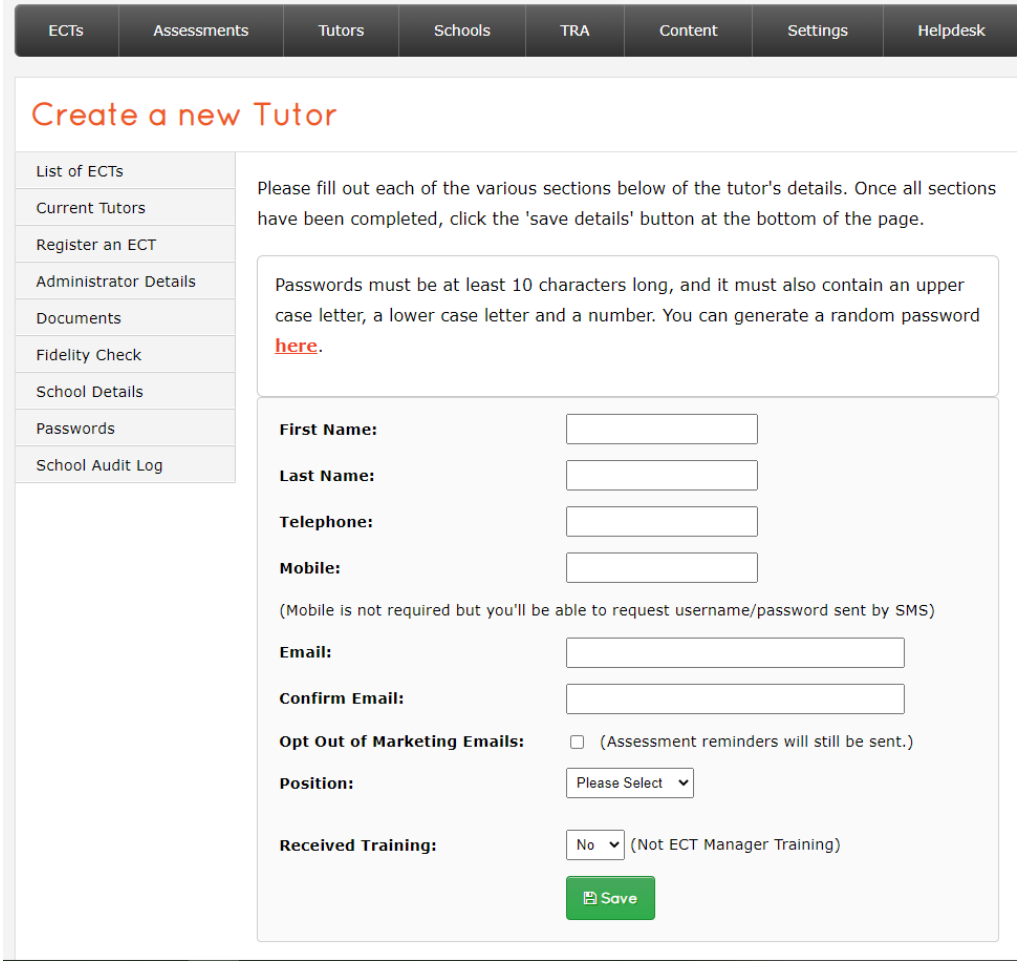
On the 'School Details' page, click on 'Current Tutors', as indicated in the picture below:



To add a tutor, click 'Add New Tutor' as indicated below:

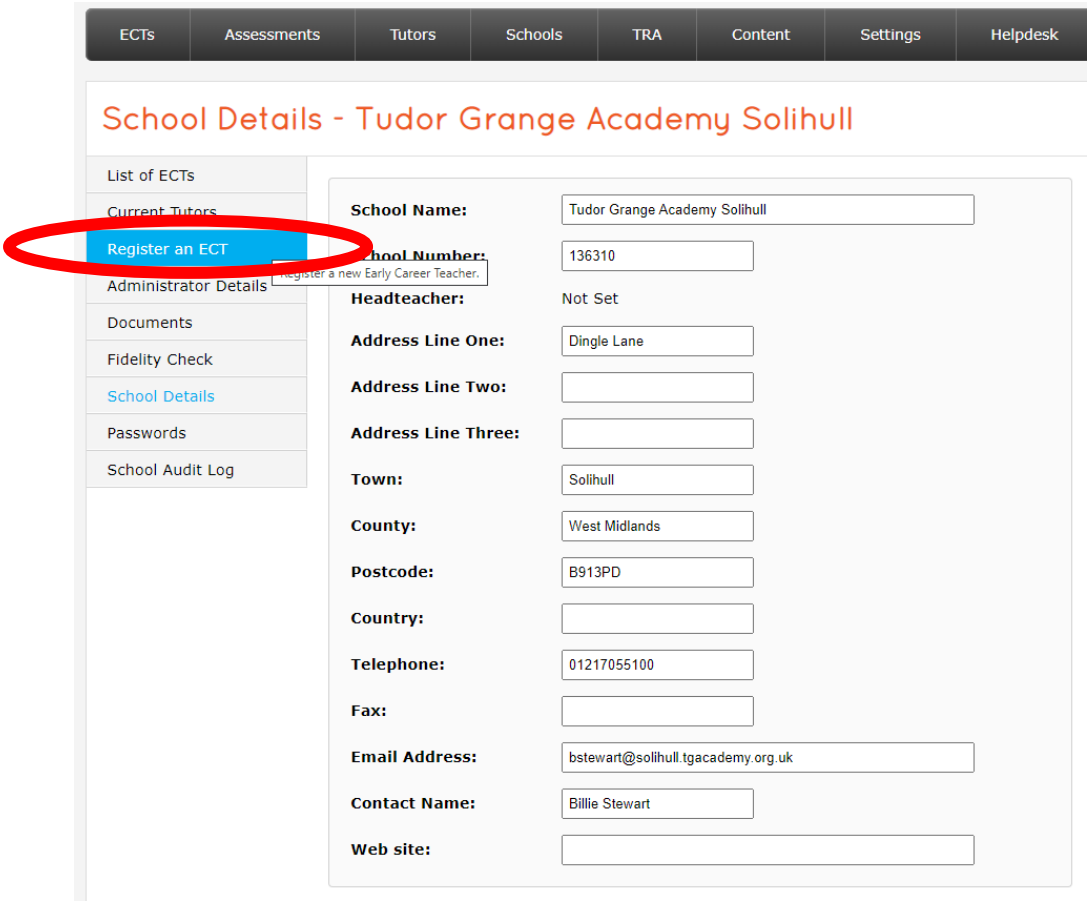


This will take you to this webpage where you can add your details:

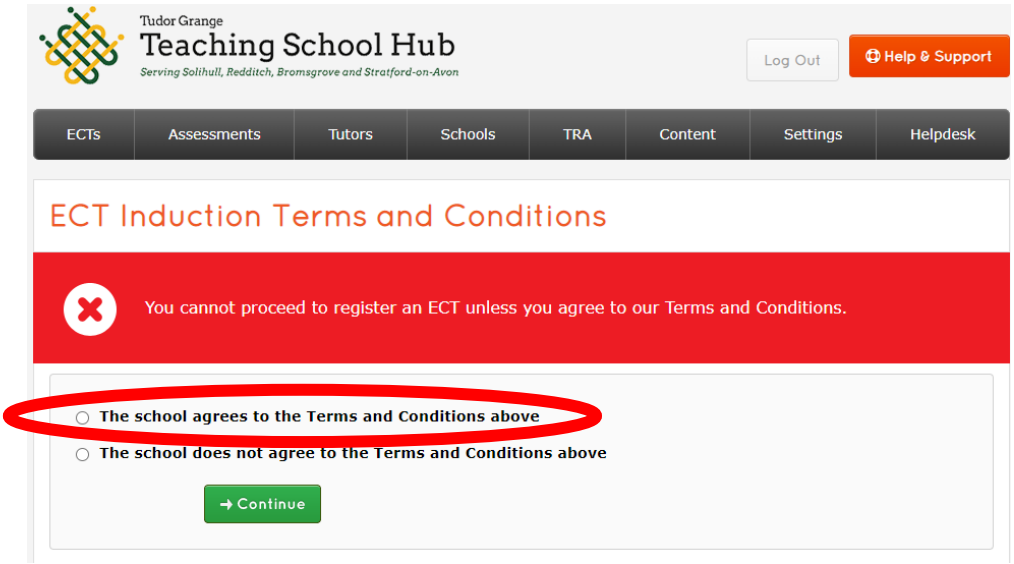


Step 3: Adding an ECT

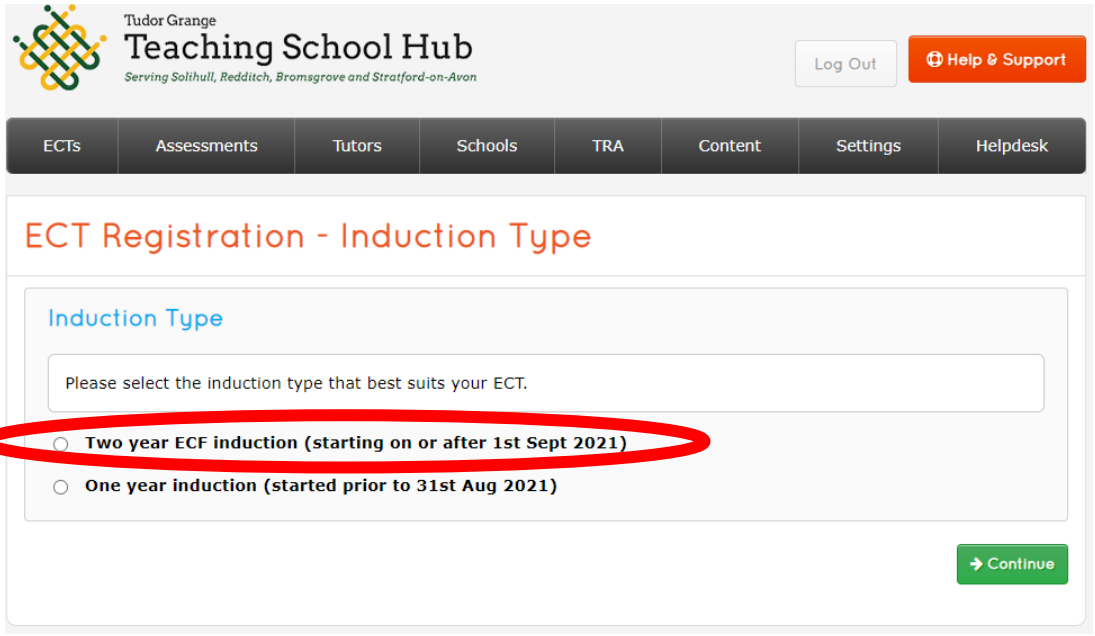
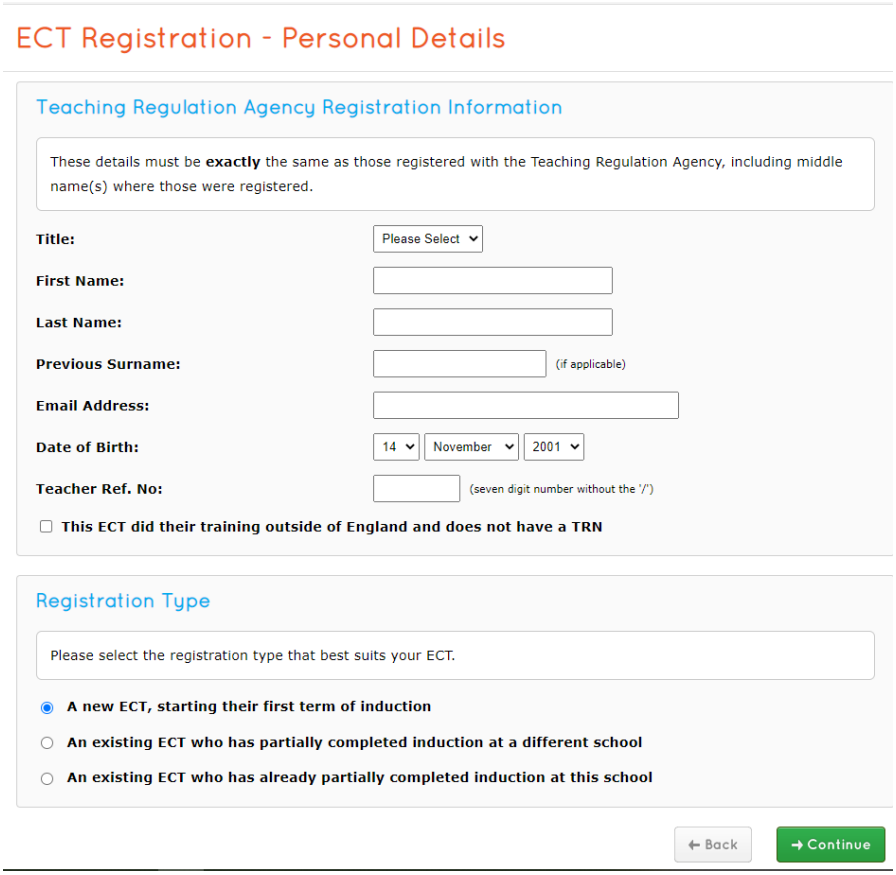
On the 'School Details' page, click on 'Register an ECT', as indicated in the picture below:



This will take you to this page to accept our Terms and Conditions:



Then you need to choose that you are registering an ECT (as opposed to someone completing the 1-year NQT induction):



You will now have to add your ECT's details, paying close attention to ensure contact details are accurate. Once registered please save the details. ECTs will receive automatic updates when assessments are due.